



Marling School

An 11-18 Grammar School for Boys

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14th May 2018

Dear Parent/ Carer,

Year 12 Internal Examinations, June 18th - 29th 2018

A key part of our assessment, recording and reporting process is the Year 12 Internal Examinations which begin this year on Monday 18th June and continue through until Friday 29th June. Please note that Wednesday 20th June is an INSET day, thus there will be no examinations that day.

As you will see from the attached timetable, the examinations are being held within a short timeframe to maximise the contact time that students have with teachers in lessons and thus allow normal teaching and learning to continue all the way through the summer term.

Where a student has a clash of examinations or exams overlap due to access arrangements (e.g. extra time), we have asked that the student approach the Exams Officer, Mrs Collier-Bromelow, examsoffice@marling.gloucs.sch.uk to discuss their clash and make specific arrangements. If an examination falls on a date when a university is holding an Open Day, we would ask you to plan around the exams and look for an alternative date.

From Monday 18th – Tuesday 26th June, there will be no year 12 lessons taking place, they will be offered study leave for this period and allowed to revise from home. From Wednesday 27th June to Friday 29th June examinations in Art, Graphics and Photography will take place. Students sitting these exams will miss the lessons affected, but all other students should attend lessons as usual. If you would prefer your son to come into school to work during the study leave period, please let us know and we will register him in school each day. Please contact jayne.elder@marling.gloucs.sch.uk to inform us if this is the case. If your son would like to come into school on an ad hoc arrangement during the period of exams, he must be correctly attired as per our dress code, and sign in and out when he arrives and leaves to satisfy our safeguarding procedures. There will be a free room timetable published in school so your son will be able to find a quiet, independent place to work here if he would prefer to be in school. Allowing a short period of study leave will help to prepare your son for his final examinations in Year 13 and help to underline the importance of this period.

During the summer term, teaching staff will be writing subject references which we use to form the basis of the school reference. We will also be determining predicted grades in subjects this summer and the internal examinations will be an important factor in those grades. I also refer you to our programme of study, published to all students at the start of their time in the Sixth Form. A copy can be found [here](#) for your reference. Where there are concerns regarding your son's programme of study for Year 13 and continuation in his subjects, you will be contacted before the summer term finishes and invited in to school to meet with a member of the Sixth Form Leadership Team.

Many thanks for your attention to this and please don't hesitate to contact either myself or any member of my team if there is anything we can help with.

Kind regards,

Steve Farr
Head of Sixth Form

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